

Criminal Division
Office of Enforcement Operations
United States Department of Justice
1301 New York Avenue, NW
Washington, D.C. 20530

Opportunities for legal internships are available for qualified candidates in the Criminal Division's Office of Enforcement Operations (OEO) during the summer of 2015. OEO is a non-litigating section of Criminal Division. OEO provides investigative and prosecutorial support, legal advice, and review and approval required by statute or policy in almost 40 distinct subject areas. OEO oversees the use of the most sophisticated investigative tools at the federal government's disposal, including electronic surveillance, the Federal Witness Security Program, subpoenas to members of the news media in federal cases, subpoenas to attorneys, applications to search the premises of attorneys, and requests to immunize witnesses. OEO provides legal advice to federal prosecutors and agencies on the above-mentioned programs and investigative techniques, and assists in developing Department policy on emerging technologies and telecommunications issues. OEO also responds to requests made to the Criminal Division for disclosure of information under the Freedom of Information Act and Privacy Act, and serves in a coordinating role for the Criminal Division with regard to victim and witness assistance. In addition, OEO supervises the International Prisoner Transfer Program.

Projected Number of Interns: 3-4

Qualifications: All applicants must be United States citizens and currently enrolled in law school. Applicants must have a strong academic background, excellent writing skills, experience or a demonstrated interest in criminal law and/or a commitment to public service, and mature judgment. Because interns may be reviewing sensitive documents and confidential information from law enforcement and intelligence agencies, it will be necessary for interns to obtain a security clearance. The security background check requires a fingerprint submission and takes two or three months. Any offer is contingent on clearing the background investigation.

Commitment Required: The internships will last approximately 10 weeks and are expected to begin on May 26, 2015.

Application Deadline: February 13, 2015. Applications will be considered on a rolling basis.

Application Materials: Interested applicants must submit via email in a single .pdf document: (1) a cover letter; (2) a resume; (3) a short or partial writing sample, not to exceed 10 pages; (4) a list of

three references; and (5) an unofficial or official law school transcript.

Academic Credit:

We will work with law schools to fulfill the requirements necessary for credit.

Assignments:

Legal interns will be responsible for research/writing projects on diverse, complex legal issues in highly-sensitive matters, working under the supervision of OEO attorneys.

ATTN:

Sandra Holland, Administrative Officer

E-mail:

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Salary:

Volunteer (without compensation) or work-study credit or stipends.

The United States Department of Justice is an Equal Opportunity, Reasonable Accommodation Employer.